

Code of Ethics Policy Document

Introduction: A code of conduct is essential for promoting a culture of integrity, respect, and accountability in colleges. It serves as the foundation for creating a positive learning environment, fostering academic integrity, and ensuring the well-being of the college community. By adhering to the ethical [principles and standards of conduct, students, faculty, and staff contribute to the overall mission of education and create a positive learning environment where all the members of the community can thrive.

Scope: The code of ethics within the college encompasses all aspects of academic and community life and applies to students, faculty, staff administrators, and college activities. The clear guidelines and expectations for ethical behavior demonstrate the college's commitment to fostering a culture of Integrity, respect, and responsibility.

Policy statement: At Municipal Post Graduate College we are committed to upholding the highest standards of integrity, respect, and responsibility in all aspects of our academic endeavors. Our code of ethics will work as a guiding framework for students, faculty, staff, and other stakeholders. We believe in the importance of academic integrity and we expect all members of our college community to demonstrate honesty, fairness, and ethical behavior in their academic pursuits. Plagiarism, cheating, and other form of dishonesty will be treated as violations of the code of ethics. We are committed to creating an inclusive environment where every individual feels safe, secure, valued, respected, and supported. Discrimination, harassment, and any form of disrespectful behavior on campus will be a violation of the code of conduct

Policy procedure:

- **Academic Integrity:** Academic integrity is paramount in our college. Students, faculty, and staff are expected to demonstrate honesty and uphold academic integrity in all aspects of teaching, learning, research, and scholarly activities. This includes proper citations, refraining from cheating or academic dishonesty, and avoiding plagiarism.
- **Professional Ethics:** Faculty and staff of the college are expected to maintain high standards of professional conduct in their interaction with students, colleagues, and the broader college community. This requires upholding confidentiality, avoiding conflicts of interest, and inappropriate relationships with students, and fostering a supportive and nurturing learning environment.
- **Ethical Use of College Resources:** Students, faculty, and staff of the college are expected to use the college resources including academic facilities, equipment, and college funds, ethically and responsibly. This requires respecting intellectual property rights, conserving resources, and restraining from misuse of college resources.
- **Transparency and Accountability:** As a policy, the college is committed to transparency and accountability in its decision-making process and other academic activities. This includes providing information to students, faculty, and other stakeholders in a transparent manner, soliciting feedback, and being responsive to concerns and grievances.
- **Community Engagement and Other Services:** The College is committed to contributing positively to its community through outreach programs, community services, and engagement programs. Students, faculty, and staff are encouraged to participate in community services and apply their knowledge and skills to address social, economic, and environmental challenges.
- **Rights and Responsibilities of students:** The College is committed to upholding the rights and responsibilities of the students and solicit their cooperation in its implementation. At college students have the right to a safe and supportive learning environment, access to educational resources, support services, and fair and impartial treatment in disciplinary actions.

Implementation of Code of Ethics: The following methods will be adopted to implement code of ethics in the college:

- **Through Education and Training:** Students, faculty, and staff of the college will be educated on the code of ethics through education material and training programs. This will include orientation sessions for new students and employees and occasional lectures by faculty members on the subject.
- **Through Enforcement and Compliance:** The Compliance Committee of the college will ensure compliance with the code of ethics on the campus. This includes disciplinary actions for violation of academic integrity and other ethical standards.
- **Through Development and Adoption:** Through collaborative initiatives and their use in various academic and non-academic activities among students, faculty, staff, and other stakeholders many principles of the code of ethics will be developed.. The code of ethics developed by collaborative efforts will be adopted by the college and disseminated within the college community.



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